

MANSFIELD TOWNSHIP COMMITTEE MEETING

August 24, 2022

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Express Times NJ Zone of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters.

Salute to the flag was done by all.

PRESENTATION

Girl Scout Troop 96096 gave a presentation on their proposed Silver Award Project "Keeping Mansfield Clean." Their project includes trash and recycling receptacles and signs posted at Kensington Park, signs posted on Rockport Road, and a Community Day to make residents aware of the importance of keeping Mansfield clean. The Committee asked the Troop to report back in a year with the results of the project.

Mr. Hayes made a motion to approve the project, seconded by Mr. McGuinness.

Ayes: Mr. Farino Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

PUBLIC PORTION – CONSENT AGENDA ITEMS

Mayor Watters opened the Public Portion of the meeting for comments on the Consent Agenda Items.

Seeing none, the Public Portion for Consent Agenda Items was closed.

CLERK'S REPORT

Mrs. Orlando reported:

- Delinquent Dog Licenses – Responses have been coming in from the letters sent to dog owners. Many have returned the affidavits that the dogs are deceased or no longer living with them. Many have paid the renewals with a late fee.
- Auditor Meeting – Received good feedback on what needs to be fixed in the office.

- MOU (Memorandum of Understanding) – EMS agreed to our terms to renew the month-to-month. The resolution is on tonight for Mayor Watters' signature.

CFO REPORT

Mrs. Mollineaux stated there was no report at this time.

EMPLOYEES' REPORTS

Mrs. Fascenelli reported:

SWAC Meeting – Committee has a copy of the September 1st SWAC Meeting Agenda. There is a presentation from the food recycling and composting company. The subcommittee has not met, but will meet at 6:00 before the regular SWAC meeting. No decision will be made that night. The company will come on October 6th for the next SWAC meeting where they will make a decision to either approve it or move forward. Mrs. Fascenelli stated that Mansfield Township residents are planning to attend.

ENGINEER'S REPORT

Mr. Quamme reported:

- Janes Chapel Road – Local Aide Project guide rail installation is delayed until September. Contractor confident materials arrive in mid-September. Construction sign will be removed after guide rail installation is completed. Mr. Quamme submitted to the contractor a preliminary punch list for repairs asking for a repair schedule; wants to know if there will be additional items after the installation.
- Mt. Bethel Community Center – Mr. Quamme will follow up with architect about the final improvement plans so we can go out to bid for building and remaining items.
- Mr. Bethel Road Paving – Two (2) driveways have ponding issues. Infrared contractor spoke over the phone, concerned and uncomfortable to give proposal for work, wants a survey done so he's not responsible. Requests a topographic survey to identify high and low spots. Mr. Quamme got a proposal for the survey from Ferriero Engineering for \$3,000.00 for 350 ft of road in front of driveway half-width to determine ponding. Scan survey of 10' x 10' of entire area to develop a plan for two (2) driveways and two (2) inlets on either the side of the properties. Mayor asked for more bids to make a decision.
- Airport Road – All paperwork has been sent to two (2) contractors to sign the final change order. Once all signatures are collected, and reviewed by the Committee and Mrs. Mollineaux, they will be sent to the DOT. Then we will be able to get our money back – approximately \$26,000.
- Recreation Pole Barn – Permits are approved; contractor will pick them up. Materials' delivery expected September 5th; construction expected either the week of September

5th or 12th. Final submittals for electrical service have been submitted.

- Road Grant – Snyder Road grant submitted the second grant in July 1st. Should get a response late October, early November. The grant is for end-to-end with suggested guiderails.

LIAISONS' REPORTS

- Environmental Commission – Mr. McGuinness stated no report.
- Recreation Committee – Mrs. Mora Dillon stated the meeting is next week.
- Land Use Board – Mr. Hayes stated the meeting last week drew people for the recycling center because it was on the agenda as correspondence only.
- Open Space, Farmland, Conservation, Historical Committee – Mr. Hayes stated no report.

CONSENT AGENDA

Each of the following resolutions A – H were presented before the Township Committee at the August 24, 2022, meeting and have the unanimous approval of all the members of the Township Committee, with the same legal effect as though each was read in its entirety at the August 24, 2022, meeting and adopted by separate vote.

Motion by Mr. Hayes, second by Mrs. Mora Dillon.

Ayes: Mr. Farino Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Authorizing Return of Land Use Board Application Fee
Block 804.01 Lot 14

WHEREAS, Karl Strohmaier issued a check dated September 21, 2018, for a Land Use Board application (3 car garage) to the Township of Mansfield, County of Warren; and

WHEREAS, there remains a balance of \$ 100.00 in the escrow account; and

WHEREAS, it has been determined that the escrow balance can be refunded,

NOW, THEREFORE, BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 100.00 to Karl Strohmaier.

Authorizing Return of Land Use Board Application Fee
Block 1105 Lot 12.02

WHEREAS, Mansfield Commons II, LLC issued a check dated October 13, 2017, for a Land Use Board application to the Township of Mansfield, County of Warren; and

WHEREAS, there remains a balance of \$ 723.59 in the escrow account; and

WHEREAS, it has been determined that the escrow balance can be refunded,

NOW, THEREFORE, BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 723.59 to Mansfield Commons II, LLC.

RESOLUTION IN OPPOSITION OF NEW JERSEY DIVISION OF ALCOHOLIC BEVERAGE CONTROL'S
SPECIAL CONDITIONS ON LIMITED BREWERY LICENSEES

WHEREAS, the New Jersey Division of Alcoholic Beverage Control (NJABC) issued new special conditions on each limited brewery licensee in the state beginning Friday, July 1, 2022; and

WHEREAS, under the license conditions, craft breweries are limited to hold 25 on-site activities open to the general public annually, as well as 52 private parties. Breweries can also attend 12 off-premises events, such as town, charitable and holiday celebrations; and

WHEREAS, under these license conditions, craft breweries have restrictions on the types of television programming they can air in their tasting rooms, restricts what types of live or record music they can play or host, limits what food options they can make available to customers, bans the sale of coffee, and prohibits the sale of soft drinks and other non-alcoholic beverages not made onsite at the brewery; and

WHEREAS, according to the national Brewers Association, the one-hundred and forty-one craft breweries operating in New Jersey in calendar year 2021 contributed almost \$2 billion to the state's economy, creating over 11,000 jobs at an annually income of more than \$55,000 per employee; and

WHEREAS, Warren County is home to four microbreweries: Czig Meister Brewing Company and Man Skirt Brewing in Hackettstown, Buttzville Brewing Company in Washington Borough, and Invertase Brewing Company in Phillipsburg; and

WHEREAS, this past spring, these breweries created the "Skylands Ale Trail," which has brought thousands of visitors to Warren County to experience these breweries and visit other neighboring local businesses; and

WHEREAS, these new conditions will force these local, homegrown small businesses to rethink business models and closely consider which events they should participate in or host, which will reduce their profits and their opportunities to engage in their communities; and

WHEREAS, visiting these microbreweries is about each of their unique experiences, and these proprietors have found exciting ways to engage other local businesses, vendors, and artists in their communities; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey strongly opposes the New Jersey Division of Alcoholic Beverage Control's Special Conditions on Limited Brewery Licensees; and

BE IT FURTHER RESOLVED that copies of this resolution shall be forwarded to each municipality in Warren County, all the counties of New Jersey, the leaders of the New Jersey Legislature and Governor Phil Murphy.

Authorizing Amending Resolution #22-117:

WHEREAS, Resolution #22-117 states John Snyder has set a retirement date of July 1, 2022; and
WHEREAS, Mr. Snyder's actual retirement is June 1, 2022;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that Resolution #22-117 be amended to read as follows:

WHEREAS, DPW Supervisor John C. Snyder was employed by the Township of Mansfield; and

WHEREAS, Mr. Snyder has set a retirement date of June 1, 2022; and

WHEREAS, Mr. Snyder has agreed to the terms set forth in the Separation and General Release Agreement;

NOW THEREFORE IT BE RESOLVED; by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, the Mayor is authorized to sign the aforementioned Agreement.

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

Block 101.01 Lot 12.02

WHEREAS, the property known as Block 101.01 Lot 12.02 on the Tax Maps of the Township of Mansfield, Warren County, NJ has an overpayment of \$ **3,032.01** for the 3rd Quarter of 2022; and,

WHEREAS, the property owner has requested a refund of said overpayment and has completed the necessary paperwork to effect such a refund;

NOW THEREFORE IT BE RESOLVED by the Township Committee of the Township of Mansfield this 24th day of August, 2022 that the Tax Collector and Township Finance Office are hereby authorized to refund the following overpayment:

Agnes Kolendowicz
449 Jane Chapel Road
Oxford, NJ 07863

Block 101.01 Lot 12.02

Refund: \$ 3,032.01

Authorizing Mayor to Sign new MOU with Mansfield Emergency Services, Inc.

WHEREAS, the Township Committee of the Township of Mansfield recognizes the importance of a financially and operationally sound emergency medical service being necessary for the safety and well-being of all residents in the Township of Mansfield; and

WHEREAS, the Township had offered to take on all paid staff as seasonal temporary employees of the Township while helping MEMS gain better control over its finances, scheduling, and other issues that impact medical services to the Township; and

WHEREAS, the MOU was set to expire on September 1, 2022; and

WHEREAS, MEMS, Inc. has requested an extension of the MOU; and

WHEREAS, the Township has agreed to a month-to-month extension with terms spelled out in the new MOU.

NOW THEREFORE IT BE RESOLVED; by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, the Mayor is authorized to sign the new Memorandum of Understanding (MOU) for a temporary shift in operations with Mansfield Emergency Services, Inc.

Authorizing Payment of Municipal Obligations

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

WHEREAS, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

PREPAID LIST	
CURRENT	\$107,313.22
CAPITAL	
TRUST	\$
DOG	\$
RECREATION	
OPEN SPACE	\$
DEV ESCROW	
UNEMPLOYMENT	\$43.86
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
TOTAL	\$107,357.08

BILLS LIST	
CURRENT	\$554,752.02
CAPITAL	\$6,398.00
TRUST	\$272.37
DOG	\$
RECREATION	\$
OPEN SPACE	\$
DEV ESCROW	\$1,938.59
UNEMPLOYMENT	\$
TAX PREMIUM	\$
MANDATORY DEV	\$
OUTSIDE EMPLOY	\$
GREEN TEAM	\$
TOTAL	\$563,350.98

COMMITTEE ANNOUNCEMENTS AND COMMENTS

Municipal Building – Mr. Hayes stated boulders were placed in the front of the municipal building to protect it from future car damage. Mayor Watters stated another boulder is needed, but it will be placed after the building is repaired.

PUBLIC PORTION

Mayor Watters opened the Public Portion of the meeting for comments.

Carol Thompson, 510 Rt. 57, stated it was commendable that the Girl Scouts want to clean the community. In regards to Rt 57 junkyard, she stated the Zoning Officer was at the Land Use Board meeting and said he's working with the owner of the Rt. 57 junkyard. Zoning Officer doesn't respond to her anymore. He is allowing what is being done, not enforcing the Junk Yard License Resolution. Zoning Officer is waiting for the October court hearing. Committee will ask Zoning Officer for a Rt. 57 update report in writing.

Mayor Watters asked for further comments from the public; seeing none, the public portion was closed.

EXECUTIVE SESSION

Mayor Watters announced moving into Executive Session at 8:10 pm

Mr. Hayes made a motion to go into Executive Session, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Farino Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Lavery and Mrs. Orlando stated the Executive Session discussion will include:

- Attorney/client privilege matter dealing with a street sidewalk
- Attorney/client privilege matter regarding investigations
- Personnel matter dealing with DPW
- Personnel matter dealing with Clerk's Office
- Attorney/client privilege matter dealing with property on Anderson Road

RETURN FROM EXECUTIVE SESSION

Return from Executive Session at 9:42 pm.

Mr. Hayes made a motion to come out of Executive Session, which was seconded by Mr. McGuinness.

Roll Call: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Mr. Lavery announced the return from Executive Session where they discussed:

- Attorney/client privilege matter dealing with a street sidewalk
- Attorney/client privilege matter regarding investigations
- Personnel matter dealing with DPW
- Personnel matter dealing with the Township Clerk
- Attorney/client privilege matter dealing with property Anderson Road

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Mr. Hayes made a motion to adjourn, carried unanimously.

Respectfully submitted,
Illena Raffaele
Deputy Clerk/Registrar